



CITY OF BURLINGTON

City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, February 19, 2020**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 7:33 p.m. Roll Call: Present - Alderman Susan Kott, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: Alderman Theresa Meyer.

Student Representatives: Present - Thomas Martin (BHS), Peter DeSmidt (CCHS). Excused: None.

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, and City Intern Nicholas Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments** - NONE

4. **Chamber of Commerce Representative** - NONE

5. **Approval of Minutes** - To approve the February 4, 2020 Common Council Meeting Minutes.
Motion: Alderman Rauch. Second: Alderman Kott. With all in favor, the motion carried.

6. **Letters and Communications** - NONE

7. **Reports by Aldermanic Representatives and Department Heads**

Mayor Hefty thanked Council President, Jon Schultz, for filling in for her while she was unavailable.

Alderman Preusker reported that Plan Commission discussed the first draft of the Housing Study and encouraged Council to review the study if possible.

Alderman Bauman asked Director Riggs for an update on the salt supply. Riggs reported that it has been a mild winter and there is plenty of salt still available.

8. **Reports** - To approve Report 1-2 as submitted.
Motion: Alderman Schultz. Second: Alderman Preusker. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers** - To approve the Prepaids and Vouchers list for bills accrued through February 19, 2020.
Motion: Alderman Preusker. Second: Alderman Bauman. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
10. **Licenses** - To approve Operator's License Applications as submitted.
Motion: Alderman Bauman. Second: Alderman Kott. With all in favor, the motion carried.
11. **Special Events** - To approve the Special Event Permit Application as submitted.
Motion: Alderman Kott. Second: Alderman Rauch. With all in favor, the motion carried.
12. **PUBLIC HEARINGS:** NONE
13. **RESOLUTIONS:**
- A. **Resolution 4992(45)** - To approve the Annual Contract between the City of Burlington and the Racine County Economic Development Corporation (RCEDC) for 2020 Economic Development Initiatives in the amount of \$47,800.

Motion: Alderman Grandi. Second: Alderman Bauman. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
- B. **Resolution 4993(46)** - To approve a Revolving Loan Fund Grant in the amount of \$15,000 and Loan in the amount of \$71,775 to the Jean Dibble Portrait Studio, LLC for a total not-to-exceed amount of \$86,775.

Motion: Alderman Grandi. Discussion pursued. Alderman Preusker motioned to table approval of RLF grants and loans until the criteria is better evaluated and stricter parameters are decided upon. Nobody seconded the motion and the motion to table died on the floor. Alderman Bauman then seconded Alderman Grandi's motion to approve. Roll Call Vote: Aye - 6. Nay - 1 (Alderman Preusker). The motion carried.
- C. **Resolution 4994(47)** - To approve changes to the City of Burlington Revolving Loan Fund (RLF) Manual.

Motion: Alderman Heft. Discussion pursued. Alderman Schultz questioned the requirement to create a job versus the six criteria and stated that he prefers something with flexibility and should be looked further into. Alderman Preusker agreed with Alderman Schultz and also felt that non-profits should qualify. Alderman Grandi and Alderman Preusker both suggested tabling the item until they have a better understanding of what they want out of the manual. Alderman Grandi felt that non-profits should be excluded as they already receive benefits from the City. Discussion continued. Administrator Walters stated that the manual can be updated as Council sees fit and suggested discussing further during the strategic planning sessions. Alderman Kott then seconded Alderman Heft's motion to approve. Aye - 6. Nay - 1 (Alderman Grandi). The motion carried.
- D. **Resolution 4995(48)** - To approve the BHS1 Program Agreement between City of Burlington Fire Department and Burlington High School.

Motion: Alderman Rauch. Second: Alderman Bauman. With all in favor, the motion carried.

- E. **Resolution 4996(49)** - To approve the Award of Bid for the Well #7 Generator Project to Hogan Electric for the not to exceed amount of \$176,000.

Motion: Alderman Schultz. Second: Alderman Grandi. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.

14. **ORDINANCES:** NONE

15. **MOTIONS:** NONE

16. **ADJOURNMENT**

Motion: Alderman Preusker. Second: Alderman Grandi. With all in favor, the motion carried and the meeting adjourned at 8:08 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington